



THE SAN BERNARDINO COUNTY DEFERRED COMPENSATION PLAN

Adopted by the Board of Supervisors, January 27, 1975

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TABLE OF CONTENTS

ARTICLE I GENERAL

1.01	Name	1
1.02	Purpose	1
1.03	Disclaimer	1

ARTICLE II DEFINITIONS

2.01	Adjusted	1
2.02	Annuity Contracts	1
2.03	Beneficiary	2
2.04	Code	2
2.05	Compensation	2
2.06	County	2
2.07	Deferred Compensation	2
2.08	Defined Contribution Committee	2
2.09	Direct Rollover	3
2.10	Distributee	3
2.11	Eligible Deferred Compensation Plan	3
2.12	Eligible Employee	3
2.13	Eligible Retirement Plan	3
2.14	Eligible Rollover Distribution	4
2.15	Employer	4
2.16	Normal Retirement Age	4
2.17	Participant	4
2.18	Participant Account	4
2.19	Participation Agreement	4
2.20	Plan	4
2.21	Plan Administrator	5
2.22	Plan Record Keeper, Custodian or Investment Manager	5
2.23	Plan Year	5
2.24	State	5
2.25	Termination of Employment	5

ARTICLE III OPERATION OF PLAN

3.01	Participation	5
3.02	Participation Agreement	5
3.03	Agreement Effective Date	6
3.04	Amendment of Participation Agreement	6
3.05	Regular Contributions	6

3.06	Catch-Up Contributions	6
3.07	Additional Effective Deferrals for Participants Age 50 and Over	7
3.08	County Contributions	7
3.09	Leaves of Absence and Military Service	8
3.10	Term of Agreement	8
3.11	Deferral of Compensation by County	8
ARTICLE IV INVESTMENT RESPONSIBILITIES		
4.01	Investment of the Deferred Amount	8
4.02	County's Investment Rights	8
4.03	Amendment of Investment Preference	9
4.04	Investment Disclaimer	9
4.05	Statements	9
ARTICLE V DISTRIBUTION		
5.01	Eligibility	9
5.02	Distribution and Deferral	9
5.03	Payment Options	10
5.04	Distribution for Certain Non-Participating Participants	11
5.05	Default Distribution Schedule	12
5.06	Payment Frequency	12
5.07	Income Tax Reporting	12
5.08	Distribution in the Event of Participant Divorce	12
5.09	Distribution Schedule in the Event of the Participant's Death	12
ARTICLE VI UNFORESEEN EMERGENCY HARDSHIP DISTRIBUTIONS		
6.01	Administration.	13
6.02	Eligibility	14
6.03	Hardship Circumstances	14
6.04	Revocation of Future Contributions	14
6.05	Distribution Method	15
ARTICLE VII BENEFICIARIES		
7.01	Beneficiary Designation	15
ARTICLE VIII NON-ASSIGNABILITY		
8.01	Non-Assignment of Account Benefits	15

ARTICLE IX	PLAN ROLLOVERS AND TRANSFERS	
9.01	Rollovers to the Plan	16
9.02	Rollovers from the Plan	16
9.03	In-Service Transfers for Purchase of Defined Benefit Service Credits	17
9.04	Transfers from Other Code Section 457(b) Plans	17
ARTICLE X	DOMESTIC RELATIONS ORDERS	
10.01	Domestic Relations Orders	17
ARTICLE XI	LOANS	
11.01	Participant Loans	18
ARTICLE XII	ADMINISTRATION AND ACCOUNTING	
12.01	Administration by County.	18
12.02	Administrative Costs	19
12.03	Investment Policy	19
ARTICLE XIII	AMENDMENTS	
13.01	Right to Amend, Modify and Terminate	19
13.02	Conformations	19
13.03	Plan Termination	19
ARTICLE XIV	EXCLUSIVE BENEFIT	
14.01	Exclusive Benefit	19
ARTICLE XV	MISCELLANEOUS	
15.01	Retirement System Integration	20
15.02	Employment	20
15.03	Successors and Assigns.	2015.04
Written Notice	20
15.05	Total Agreement	20
15.06	Gender	20
15.07	Captions	21
15.08	Pre-1979 Contributions	21
15.09	Controlling Law	21
15.10	Copies of Plan Document	21
ADOPTION OF PLAN		21

APPENDIX A RULES AND REGULATIONS OF THE PARTICIPANT LOAN PROGRAM
 OF THE SAN BERNARDINO COUNTY DEFERRED COMPENSATION
 PLAN

ARTICLE I GENERAL

1.01 Name

The name of this Plan shall be the San Bernardino County Deferred Compensation Plan, which was adopted on January 27, 1975, and thereafter amended from time to time (hereinafter called the "Plan").

1.02 Purpose

The primary purpose of this Plan is to permit Employees of the County of San Bernardino (hereinafter called the "County") and certain other persons as approved by the County of San Bernardino Board of Supervisors to enter into an agreement which will provide the deferral of a portion of their current Compensation until retirement, Termination of Employment, death, or other event, in accordance with the provisions of Section 457 of the Internal Revenue Code of 1986, as amended (hereinafter called the "Code"), with other applicable provisions of such Code, and in accordance with the statutes of the State of California.

It is intended that the Plan shall qualify as an Eligible Deferred Compensation Plan within the meaning of Code Section 457(b), sponsored by the County of San Bernardino.

1.03 Disclaimer

The County does not and cannot represent or guarantee that any particular federal or state income, payroll or other tax consequence will occur by reason of participation in this Plan. Each Participant should consult with his or her own attorney or other representative regarding all tax or other consequences of participation in this Plan.

ARTICLE II DEFINITIONS

Where the following words and phrases appear in the Plan, they have the respective meanings set forth below, unless the context in which they are used clearly indicates a different meaning.

2.01 Adjusted

Adjusted means adjusted for the cost of living at the time and in the manner as prescribed under Code Section 457(e)(15).

2.02 Annuity Contracts

Annuity Contracts means any annuity contracts, fixed and/or variable, qualified for sale in California.

2.03 Beneficiary

Beneficiary means any person or organization designated by the Participant to receive an annuity, death benefit, or other benefit under the provisions of this Plan, by reason of such Participant's death provided that the sole primary Beneficiary of a married Participant shall be his or her surviving spouse unless the Participant has designated another Beneficiary with the written consent of such spouse. The designation may be made, and may be revoked and changed, only by a written instrument (in a form acceptable to the County) signed by the Participant, consented to by the Participant's spouse, if any, and filed with the County prior to the Participant's death, or if no designated Beneficiary survives the Participant, his or her Beneficiary shall be his or her surviving spouse if the Participant was married at the time of death or, if not, his or her estate.

2.04 Code

Code means the Internal Revenue Code of 1986, as amended.

2.05 Compensation

Compensation means the total of all wages or salaries which are paid by the County to an Employee for services rendered, calculated without deduction for any portion thereof deferred under the provisions of this Plan or for any amounts contributed to any program established pursuant to Code Sections 403(b), 401(a), 401(k), 408(k)(6), 125, 457, 501(c)(18) or any other similar provisions of the Code. For purposes of this Plan, Compensation includes regular, vacation, sick leave, administrative leave, annual leave, holiday, military and overtime pay and, under circumstances as set forth in Section 3.09(a) of this Plan, certain payments made through the County of San Bernardino Short-Term Disability Program. Compensation shall not include payment made through the County's Medical Emergency Leave or Workers' Compensation Programs.

2.06 County

County means the County of San Bernardino.

2.07 Deferred Compensation

Deferred Compensation shall refer to that portion of a Participant's Compensation that is not yet payable, which the Participant and the County mutually agree to defer in accordance with the provisions of this Plan. It shall also include any additional Compensation that the County may choose to provide for services rendered pursuant to Section 3.08 of the Plan.

2.08 Defined Contribution Committee

Defined Contribution Committee shall mean an advisory committee consisting of nine members, consisting of the following positions: the County Administrative Officer, the Director of Human Resources, the Executive Director/Chief Investment Advisor of the San Bernardino County Employees Retirement Association, the Treasurer/Tax Collector, three members appointed by the County Administrative

Officer, one member appointed by the San Bernardino Public Employees Association, and one member appointed by the Safety Employees Benefit Association. The appointed members shall serve at the pleasure of the County Administrative Officer. The elected County Auditor/Controller-Recorder shall serve as an ex-officio member of the Defined Contribution Committee. The Defined Contribution Committee shall advise the Plan Administrator and the Board of Supervisors on all matters of policy affecting the Plan.

2.09 Direct Rollover

Direct Rollover means a payment by the Plan to an Eligible Retirement Plan as specified by the Distributee.

2.10 Distributee

Distributee means: (a) an Employee or former Employee, (b) the Employee's or former Employee's surviving spouse, or (c) the Employee's or former Employee's spouse or former spouse who is the alternate payee under a domestic relations order, as defined under Code Section 414(p).

2.11 Eligible Deferred Compensation Plan

Eligible Deferred Compensation Plan has the meaning given it by Code Section 457(b) and the regulations issued thereunder.

2.12 Eligible Employee

Eligible Employee means any full-time regular employee or part-time regular employee or any elected official of the County or any Special District governed by the County of San Bernardino Board of Supervisors or any full-time regular employee or part-time regular employee of the Superior Court of the County of San Bernardino County or any employee of the County who is expressly permitted to participate in this Plan.

2.13 Eligible Retirement Plan

Eligible Retirement Plan means an eligible retirement plan that is an individual retirement account described in Code Section 408(a), an individual retirement annuity (IRA) described in Code Section 408(b), an Eligible Deferred Compensation Plan which is maintained by an eligible employer described in Code Section 457(e)(1)(A), an annuity plan described in Code Section 403(a), an annuity contract described in Code Section 403(b), a qualified trust described in Code Section 401(a) [including 401(k) plans], that accepts the Distributee's Eligible Rollover Distribution. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a domestic relations order, as defined under Code Section 414(p).

2.14 Eligible Rollover Distribution

Eligible Rollover Distribution means any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or the joint life expectancies) of the Distributee and the Distributee's designated Beneficiary, or for a specified period of ten years or more; any distribution to the extent such distribution is required under Code Section 401(a)(9); or any amount that is distributed on account of an Unforeseen Emergency Hardship.

2.15 Employer

Employer means the County of San Bernardino, any Special District governed by the County of San Bernardino Board of Supervisors or the Superior Court of the County of San Bernardino or any other public entity that is expressly authorized by the County to participate in this Plan.

2.16 Normal Retirement Age

Normal Retirement Age means the age designated by the Participant within the range of ages ending with 70½ and beginning not earlier than the earliest age at which the Participant has the right to retire through the San Bernardino County Employees Retirement Association and receive retirement benefits without actuarial reduction. For a Participant who continues in the service of the Employer after age 70½, Normal Retirement Age shall mean the age at which the Participant separates from service with the Employer.

2.17 Participant

Participant means any individual who performs services for the County, who is expressly authorized by the County to participate in this Plan, and who elects to participate in this Plan by filing a duly executed Participation Agreement with the County. Participant also includes any separated employee or Beneficiary who has unpaid benefits due under this Plan.

2.18 Participant Account

Participant Account means the book account(s) to which are credited the Participant's Deferred Compensation, together with any interest, dividends, gains, losses or the like.

2.19 Participation Agreement

Participation Agreement means a written agreement filed by an Eligible Employee who elects to participate or modify his or her participation in this Plan.

2.20 Plan

Plan means this Eligible Deferred Compensation Plan, including any amendment thereof.

- 2.21 Plan Administrator
Plan Administrator means the County of San Bernardino Human Resources Division Chief, Employee Benefits and Services Division, who shall exercise the discretion or other functions given to the County under the Plan.
- 2.22 Plan Record Keeper, Custodian or Investment Manager
Plan Record Keeper, Custodian or Investment Manager means the financial service firm who has contracted with the County to provide recordkeeping, custodial and/or investment management services for the Plan.
- 2.23 Plan Year
Plan Year means a calendar year.
- 2.24 State
State means the State of California.
- 2.25 Termination of Employment
Termination of Employment means separation from service or severance from employment within the meaning of Code Section 402(e)(4)(D), or on account of the Participant's death or retirement.

ARTICLE III OPERATION OF PLAN

- 3.01 Participation
Any Eligible Employee may elect to become a Participant in the Plan and to defer payment of part of his or her Compensation not yet earned by executing a written Participation Agreement and filing it with the Plan Administrator. The Plan Administrator shall defer payment of the Participant's Compensation in the amount specified in each Participation Agreement filed with the Plan Administrator. Deferral of Compensation shall commence with the first full pay period following the pay period in which the election is made pursuant to Section 3.03 of this Plan. Any Participation Agreement shall remain in effect for a minimum of one month and until such time as it is revoked or changed pursuant to Section 3.04 of this Plan. Notwithstanding any provision of this Plan to the contrary, contributions, benefits, and service credit with respect to qualified military service will be provided in accordance with Code Section 414(u).
- 3.02 Participation Agreement
The Plan Administrator shall establish a Participation Agreement form that shall contain provisions whereby the Participant specifies:
- (a) the flat dollar amount or percentage of his or her Compensation that is to be deferred each pay period.

- (b) that the Participant, together with his or her heirs, successors, and assigns, holds harmless the County for any liability hereunder for all acts performed in good faith by the County, including acts relating to the investment of deferred amounts and/or the Employee's investment preference.

3.03 Agreement Effective Date

Once a Participation Agreement is received in good order, it will take effect on the income paid on the first pay date of the month following the month in which the Participation Agreement is signed by the Participant. Thereafter, during each pay period in which the Employee is a Participant in the Plan, that portion of his or her Compensation which is specified by the Employee in the Participation Agreement shall be deferred and deposited with the Plan Record Keeper or Custodian in accordance with the provisions of this Plan.

3.04 Amendment of Participation Agreement

A Participation Agreement shall remain in effect for a minimum of one month. At any time following one full month, the Participant may revoke, reduce or increase his or her deferral election amount by signing and filing with the Plan Administrator an amended Participation Agreement. Any amendment to revoke the Participation Agreement or to increase or decrease the amount of Compensation deferred shall be effective prospectively only, beginning with the first pay date of the month following the month in which the Participation Agreement was signed by the Participant and received by the Plan Administrator.

3.05 Regular Contributions

The regular contribution is the amount of Compensation that may be deferred by a Participant subject to the following limitations:

- (a) Calendar Year Maximum. The maximum amount a Participant may defer during a calendar year shall not exceed the lesser of: (i) the applicable dollar amount as set forth in Code Section 457(e)(15), as Adjusted, or (ii) one hundred percent (100%) of the Participant's net Compensation.
- (b) Pay Period Maximum. The maximum amount a Participant may defer during a pay period, when combined with previous deferrals to any 457 Deferred Compensation account during the calendar year, shall not exceed the lesser of: (i) the applicable dollar amount, as Adjusted, or (ii) one hundred percent (100%) of the Participant's year-to-date net Compensation.
- (c) Pay Period Minimum. The minimum amount a Participant may defer is ten dollars (\$10) per pay period.

3.06 Catch-Up Contributions

A Participant may defer an additional amount under this "catch-up provision," for one or more of the last three calendar years ending before the Participant attains

his or her Normal Retirement Age as defined in this Plan. The use of “catch-up” is subject to the following restrictions:

- (a) The maximum amount a Participant may defer each calendar year shall not exceed the lesser of these two amounts:
 - (i) twice the applicable calendar year maximum contribution amount pursuant to Section 3.05(a) above, or
 - (ii) any County provided Compensation eligible for deferral that was not deferred for any prior taxable year that began after December 31, 1978, the implementation date of 457 Deferred Compensation plans.
- (b) To use “catch-up,” a Participant must declare a Normal Retirement Age; however, for purposes of catch-up, such age shall not exceed 70½. This declaration does not compel retirement.
- (c) The “catch-up” provision may not be used during the calendar year that the Participant ceases to be an Employee.
- (d) The “catch-up” provision may be used only once by any Participant for up to three consecutive years, whether under this Plan or any other eligible Deferred Compensation Plan.
- (e) Participants may continue to make regular contributions after they are no longer eligible to use “catch-up.”

3.07 Additional Elective Deferrals for Participants Age 50 and Over

All Participants who have attained age 50 and over during the calendar year shall be eligible to contribute an additional elective deferral into the Plan subject to the following restrictions:

- (a) The Participant may contribute the additional elective deferral as defined by Code Section 414(v).
- (b) The Participant may not contribute the additional elective deferral while utilizing the regular 457 “catch-up provision” described in Section 3.06 above.

3.08 County Contributions

Nothing in this Plan prohibits the County from making deposits to a Participant's Participant Account as additional Compensation for services rendered, subject to the Participant's regular contribution limits.

3.09 Leaves of Absence and Military Service

- (a) Approved leaves of absence with pay shall not affect Participant Agreements in this Plan. Participants on approved leaves of absence who are fully integrating paid leave time with County Short-Term Disability (STD) payments shall continue to have Compensation deferred pursuant to the most recent Participation Agreement on file with the Plan Administrator. Participants on approved leaves of absences who are not fully integrating paid leave time with County STD payments shall have Compensation deferred as set forth in the County of San Bernardino Short-Term Disability Plan Document. It is the sole responsibility of the Participant to notify the Plan Administrator through an amended and signed Participation Agreement if he/she wishes to stop or reduce the amount of Compensation deferred while receiving STD payments.
- (b) Approved leaves of absence without pay shall be considered a temporary revocation of the Participant's agreement to participate in this Plan. Participation in this Plan will be automatically reinstated as of the first day of the Participant's return to work following a leave of absence unless the Plan Administrator is otherwise directed by the Participant in writing.
- (c) The Plan will be administered in accordance with Code Section 414(u) for Participants who return to work after absences from employment due to military service. This includes the make-up of contributions that were not made during the Participant's period of military service. Contributions made-up are subject to the annual contribution limit for the year in which they relate, rather than the year they are made.

3.10 Term of Agreement

Upon Termination of Employment with the County, any Participation Agreements to defer Compensation will be deemed revoked.

3.11 Deferral of Compensation by County

The County shall defer payment of Participant Compensation in the amount specified in each Participation Agreement filed with the County.

ARTICLE IV INVESTMENT RESPONSIBILITIES

4.01 Investment of the Deferred Amount

The deferred amount shall be held for the exclusive benefit of Participants and their Beneficiaries under one or more Annuity Contracts, which may provide for guaranteed rates of interest, or under variable investment options.

4.02 County's Investment Rights

The County may, but is not required to, invest amounts equal to the Deferred Compensation credited to a Participant Account in accordance with his or her requests. The County shall be under no obligation, however, to invest the deferred amount in the manner specified and shall retain the right to approve or disapprove investment requests made by the Participant at the time of enrollment or change in enrollment.

4.03 Amendment of Investment Preference

The Participant may amend his or her statement of investment preference through a telephonic interactive voice response (IVR) or internet system. The Participant may direct whether such amendments shall apply to all balances currently in his or her Accounts or whether it should only apply prospectively to amounts deferred under the Plan.

4.04 Investment Disclaimer

Any action by the County in investing funds, or approving any such investment of funds, shall not be considered to be either an endorsement or a guarantee of any investment; nor shall it be considered to attest to the financial soundness or the suitability of any investment for the purpose of meeting future obligations as provided under the distribution guidelines given below.

4.05 Statements

The County, through the Plan Record Keeper, will cause to be issued statements periodically to reflect the actual earnings, gains, contributions and losses posted to the Participant Accounts, as well as the balance of each account as of the most recent calendar quarter.

ARTICLE V DISTRIBUTION

Code Section 457 and the applicable regulations determine the Participant's eligibility for distributions and available options.

5.01 Eligibility

Distribution *may* be taken under any of the following circumstances:

- (a) Retirement;
- (b) Termination of Employment;
- (c) Participant's death;
- (d) Approval of request for an Unforeseen Emergency Hardship Distribution pursuant to Article VI; or
- (e) Attainment of age 70½, whether or not still employed.

5.02 Distribution and Deferral

Distribution must follow the minimum distribution requirements of Code Sections 401(a)(9) and 457(d) and the regulations thereunder as they may be amended from time to time. There is a substantial federal tax penalty for not satisfying the minimum distribution requirements. Upon becoming eligible in accordance with Section 5.01 above, distribution is subject to the following guidelines:

- (a) A Participant may elect to receive so much of his or her Participant Account in installment payments made at least annually. A Participant may elect to vary the amount or frequency of any such payments at least once each calendar quarter. However, at no time may the installment payment period exceed the Participant's life expectancy.
- (b) A Participant may elect to postpone distribution, even after using the "catch-up" provision.
- (c) A Participant who is still employed by the County at or after reaching age 70½ may elect to postpone distribution until retirement.
- (d) If eligibility for distribution is on account of the Participant's death, distribution shall commence in accordance with Section 5.09 below.
- (e) Notwithstanding any provision of the Plan to the contrary, distribution from the Plan must commence and be made in accordance with Code Section 401(a)(9) and Participants must commence distribution no later than April 1st following the later of:
 - (i) the calendar year in which the Participant attains the age 70½ years, or
 - (ii) the calendar year in which the Participant retires.

5.03 Payment Options

Except in the event of the Participant's death, the amount credited to the Participant's Participant Account (including earnings and net gain or loss), less any federal or state income tax required to be withheld, shall be distributed as instructed by the Participant, following any one of the following payment options:

Option 1: A Full or Partial Lump Sum Payment. Benefits payable in cash.

Option 2: Payments for a Specified Period. Consecutive, periodic payments, made monthly, quarterly, semiannually or annually over a period of years from the date distribution begins, not to exceed the Participant's life expectancy on such date, or the joint life expectancy of the Participant and the Participant's spouse.

- Option 3: Life Annuity. An annuity payable during the lifetime of the Participant.
- Option 4: Life Annuity with Period Certain Guaranteed. An annuity payable during the lifetime of the Participant, or his or her Beneficiary, with the guarantee that if, at the Participant's death, payments have not been made for the guaranteed period as elected, payments will continue to the Beneficiary. The guaranteed period to be elected must be either ten (10) or fifteen (15) years if the Beneficiary is not a spousal Beneficiary. For a spousal Beneficiary, the guaranteed period to be elected may be ten (10), fifteen (15) or twenty (20) years but may not exceed the life expectancy of the Participant and his or her spousal Beneficiary.
- Option 5: Joint and Survivor Annuity. An annuity payable during the lifetime of the Participant and a spousal Beneficiary of the Participant.
- Option 6: Designated Amount. A method of account liquidation of a specific dollar amount monthly until account funds are exhausted.
- Option 7: Freeze. Notwithstanding any provisions of this Article, a terminating Employee may elect to leave the funds, assets, and accumulations in his or her Participant Account until such time as he or she would otherwise receive the benefits in accordance with his or her stated preference as provided in Article V of the Plan.
- Option 8: Combination Amount. A split payment under which a partial lump sum payment and payment under Options 2, 3, 4, 5, 6 or 7, as elected by the Participant, commences or are made at the same time.

5.04 Distribution for Certain Non-Participating Participants

Notwithstanding any provision of the Plan to the contrary, if the total amount of a Participant's Participant Account under the Plan does not exceed the greater dollar limit of \$5,000 or the limit provided under Code Section 411(a)(11)(A), the Participant may elect to receive (or the County may elect to pay to the Participant without the Participant's consent) the total amount in a single sum payable within sixty (60) days of such election; provided, however, such amount may be distributed pursuant to this Section 5.04 only if:

- (a) no amount has been deferred under the Plan with respect to such Participant during the two-year period ending on the date of the distribution, and
- (b) there has been no prior distribution under the Plan to such Participant to which this Section 5.04 applied. Distribution under this Section 5.04 may be made regardless of whether the Participant is an active Employee of the

County or has separated from service if all other requirements, as identified herein, have been met.

5.05 Default Distribution Schedule

If the Participant fails to select a payment option for any event that causes amounts to become available under the Plan, the Participant shall be deemed to have elected, pursuant to Section 5.02(b) hereof, to postpone distribution of his or her benefit until the year in which the Participant attains age 70½. Upon such Participant's attainment of age 70½, payments shall be made at the direction of the Plan Administrator in a single lump sum payment or in accordance with the terms of the relevant Annuity Contract(s) and Code Section 401(a)(9). Notwithstanding the foregoing, Participant Accounts not exceeding \$5,000 may be subject to earlier distribution in accordance with Section 5.04 above.

5.06 Payment Frequency

If the Participant has elected a payment option requiring installment payments, the Participant may also elect to have such payment made either monthly, quarterly, semi-annually or annually. However, no payment option may be selected by the Participant unless the amount of any installment is at least \$100. Additionally, any installment of less than \$250 monthly will be paid no less often than quarterly.

5.07 Income Tax Reporting

Amounts paid to a Participant shall be subject to withholding for federal and state income taxes and shall be reported on appropriate tax reporting forms to the Participant. Amounts paid to a spouse or former spouse who is an alternate payee under a Domestic Relations Order shall be subject to withholding for federal and state income taxes and shall be reported on appropriate tax reporting forms to the spouse or former spouse who is an alternate payee. If the alternate payee is not the Participant's spouse or former spouse, the distribution is taxable to the Participant.

5.08 Distribution in the Event of Participant Divorce

In the event of divorce by the Participant, a Domestic Relations Order outlining the division of funds must be provided to and approved by the Plan Record Keeper before a joinder account can be established. Upon division of the account, the alternate payee may choose to take distribution of the joinder account balance. A spouse or former spouse who is an alternate payee may rollover the balance of the account to another Eligible Retirement Plan of which the spouse is a participant provided that the receiving plan provides for the acceptance of the amounts. The alternate payee may also choose to leave the joinder account balance in the County's Plan subject to all the remaining provisions of this Plan.

5.09 Distribution Schedule in the Event of the Participant's Death

In the event of the Participant's death, the full amount credited to the Participant's Participant Account, including earnings and net gain or loss, less any federal or

state income tax required to be withheld, shall be distributed according to the following requirements:

- (a) If distribution has commenced prior to the death of the Participant, the balance of a Participant's Participant Account shall be paid to the Beneficiary in accordance with the payment option already selected by the Participant so that the remaining distribution will be completed at least as rapidly as under the method of payment used before the Participant's death.
- (b) If the distribution has not commenced prior to the death of the Participant, a non-spousal beneficiary must either: (i) elect a distribution payable over a period not extending beyond the life expectancy of the Beneficiary, commencing no later than the end of the calendar year following the calendar year in which the Participant dies; or (ii) elect a single-sum payment to be made no later than the end of the calendar year which contains the fifth anniversary of the date of death of the employee, otherwise, such single sum payment shall be made by the end of such calendar year. A spousal Beneficiary may elect a single sum payment or a distribution payable over a period not extending beyond the life expectancy of the spousal Beneficiary. Distribution to the spousal Beneficiary must commence on or before the later of: (i) the calendar year immediately following the calendar year in which the Participant died; or (ii) the year the deceased Participant would have reached age 70½.
- (c) The Plan Record Keeper shall process distribution requests upon its receipt of all required forms in good order.

ARTICLE VI UNFORESEEN EMERGENCY HARDSHIP DISTRIBUTIONS

6.01 Administration

Notwithstanding any other provisions of this Plan, a Participant may apply for a lump sum distribution of funds from the Plan under certain unforeseen emergency conditions. The Plan Record Keeper will evaluate the request to ensure conformity with the Plan and applicable laws and regulations and shall approve or deny the request based upon that evaluation. The Participant must make any requests for distribution pursuant to this Section 6.01 on forms provided by the Plan Record Keeper and must provide all documentation and information requested therein along with any additional information requested by the Plan Record Keeper, which it may deem necessary to properly evaluate the request.

The Plan Record Keeper shall have fourteen (14) days to render a determination from date of receipt of the completed request form and all supporting documentation unless circumstances require additional time. Initial determinations may be appealed in writing to the Plan Administrator within five (5) business days

notice of the determination. The decision rendered by the Plan Administrator, based upon any appeal, shall be final and binding on the Participant and the County.

6.02 Eligibility

The Participant must satisfy all of the following conditions before the Plan Record Keeper may authorize an Unforeseen Emergency Hardship Distribution:

- (a) major unexpected and unreimburseable expenses exist that were not foreseeable and are beyond the Participant's control, or the expense involves the imminent foreclosure of, or eviction from, the Participant's primary residence;
- (b) the unforeseeable emergency event involves the Participant, his or her spouse, or any dependent who qualifies as a dependent under Code Section 152(a);
- (c) the financial burden created must be the legal obligation of the Participant;
- (d) all other financial sources, such as insurance payments and attempts to obtain loans, have been exhausted;
- (e) all assets have been liquidated except where liquidation would itself cause severe financial hardship;
- (f) the amount of the requested withdrawal is limited to the amount necessary to meet the financial emergency; and
- (g) great financial hardship will occur if the withdrawal is not permitted.

6.03 Hardship Circumstances

Examples of hardship circumstances include major property loss, including the imminent foreclosure of, or eviction from, the Participant's primary residence; catastrophic illness of Participant, spouse or anyone who qualifies as a dependent under Code Section 152(a); and the payment of funeral expenses for a Participant's family member. Withdrawals are not authorized for budgetable expenses such as automobile or college costs, credit card debt, a home down payment, or expenses related to divorce proceedings.

6.04 Revocation of Future Contributions

Upon the approval of an application for an Unforeseen Emergency Hardship Distribution, the Participant will not be eligible to make a deferral under the Plan for a period of six (6) months from the date of application approval.

6.05 Distribution Method

Any amounts so approved for withdrawal under this provision shall be paid to the Participant in a lump sum. Any remaining benefits shall be paid in accordance with Article V of this Plan.

ARTICLE VII BENEFICIARIES

7.01 Beneficiary Designation

Each Participant has the right, by written notice filed with the Plan Record Keeper, to designate one or more Beneficiaries to receive any benefits payable under this Plan in the event of the Participant's death prior to the complete distribution of benefits provided that the sole Beneficiary of a married Participant shall be his or her surviving spouse unless the Participant has designated another Beneficiary with the written consent of such spouse. The designation may be made, and may be revoked and changed, only on a County approved Beneficiary Designation Form provided by the Plan Record Keeper. The Participant accepts and acknowledges that he or she has the burden for executing and filing with the Plan Record Keeper the proper Beneficiary Designation Form. It is not binding on the County or the Plan Record Keeper until it is signed by the Participant, and Participant's spouse if applicable, and filed with and accepted by the Plan Record Keeper. If no such designation is in effect upon the Participant's death, or if no designated Beneficiary survives the Participant, the County will direct the Plan Record Keeper in writing to pay any benefits payable under the Plan to the Participant's surviving spouse if the Participant was married at the time of death or, if not, to the Participant's estate.

ARTICLE VIII NON-ASSIGNABILITY

8.01 Non-Assignment of Account Benefits

Neither the Participant nor the Participant's Beneficiary, nor any other designee, shall have any right to commute, sell, assign, pledge, hypothecate, transfer, or otherwise convey the right to receive any payments hereunder, which payments and right thereto are expressly declared to be non-assignable and non-transferable.

Any such assignment or transfer shall not be recognized by the County and, if made by the Participant in writing, shall be deemed to constitute an immediate revocation by the Participant of the assignment or transfer. In the event that a Participant commits or attempts to commit a prohibited act, the County is relieved of all liability under the Plan. Except to the extent otherwise provided by law, no Compensation deferred or benefits paid pursuant to this Plan shall be subject to attachment, garnishment or execution, or to transfer by operation of law in the event of bankruptcy or insolvency.

ARTICLE IX PLAN ROLLOVERS AND TRANSFERS

Code Section 457 and the applicable regulations permit rollovers and transfers of Plan interests.

9.01 Rollovers to the Plan

- (a) Amounts that are considered Eligible Rollover Distributions in accordance with Code Section 402(c)(4) may be rolled over by a Participant from an Eligible Retirement Plan and credited to the Participant's Participant Account under the Plan. The amounts rolled over from an Eligible Retirement Plan may be separately accounted for.
- (b) For purposes of this Section, the term "amounts rolled over from an Eligible Retirement Plan" shall mean:
 - (i) amounts rolled to the Plan directly from another Eligible Retirement Plan;
 - (ii) distributions received by a Participant from another Eligible Retirement Plan that are eligible for a tax deferred rollover to a Code Section 457(b) plan maintained by an employer which satisfies the definition of Code Section 457(e)(1)(A) and that are rolled over by the Participant to the Plan within sixty (60) days, following his receipt thereof; and
 - (iii) amounts rolled over to the Plan under subparagraphs (i) and (ii) by a Participant who is also a surviving spouse in accordance with Code Section 401(a)(9) or a spouse or former spouse who is the alternate payee as defined in Code Section 414(p).
- (c) As it deems necessary, the County may require from the Employee such documentation from the predecessor plan to perfect the rollover, to confirm that such plan is an Eligible Retirement Plan within the meaning of Code Sections 401(a), 401(k), 403(b), 457, or 408 [IRA]. The County may refuse to accept a rollover in the form of assets other than cash unless the County agrees to hold such other assets under the Plan. Any amounts transferred that had been deferred during prior calendar years will not be subject to current calendar year deferral limitations.

9.02 Rollovers from the Plan

- (a) Notwithstanding any provision of the Plan to the contrary, a Participant shall be permitted to elect to have any Eligible Rollover Distribution rolled directly to an Eligible Retirement Plan specified by the Participant. The Participant shall, in the time and manner prescribed by the Plan Administrator, specify the amount to be rolled over and the Eligible Retirement Plan to receive the

rollover. Any portion of a distribution which is not rolled over shall be distributed to the Participant.

- (b) The election described in subsection (a) also applies to the surviving spouse in accordance with Code Section 401(a)(9) after the Participant's death or a spouse or former spouse who is the alternate payee as defined in Code Section 414(p).

9.03 In-Service Transfers for Purchase of Defined Benefit Service Credits

With County written approval, the Participant may request a transfer of all or a portion of his or her Participant Account from the Plan to a governmental defined benefit plan maintained by an employer within the State of California or federal military [as defined under Code Section 414(d)] for the purchase of permissive service credit as defined in Code Section 415(n)(3)(A) under such plan, the purchase of additional retirement credit pursuant to CA Government Code section 31658 or a repayment to which Code Section 415 does not apply by reason of subsection (k)(3) thereof.

9.04 Transfers from Other Code Section 457(b) Plans

The Plan shall accept transfers of amounts previously deferred under another Code Section 457(b) plan maintained by another Employer which satisfies the definition of Code Section 457(e)(1)(A).

As it deems necessary, the County may require such documentation from the other plan to complete the transfer, to confirm that such plan is an eligible plan within the meaning of Code Section 457, and to assure that transfers are provided for under the other plan, such transfers shall only be made only under such circumstances as are permitted under Code Section 457 and any applicable regulations.

ARTICLE X DOMESTIC RELATIONS ORDERS

10.01 Domestic Relations Orders

The Plan Record Keeper, on the County's behalf, shall accept Domestic Relations Orders (DRO) meeting the requirements of Code Section 414(p)(1) as modified by Code Section 414(p)(11) to transfer all or a portion of the Participant's account to an alternate payee. All transfers or distributions made pursuant to a DRO are subject to the tax reporting provisions outlined in Section 5.07.

ARTICLE XI LOANS

11.01 Participant Loans

A Participant who is making deferrals under the Plan ("Active Participant") may, on written application to the Plan Record Keeper and on approval by the Plan Record Keeper under such uniform rules as the Plan Administrator shall adopt, elect to borrow a portion of his or her Participant Account. The Rules and Regulations of the Loan Program are attached as Appendix A.

ARTICLE XII ADMINISTRATION AND ACCOUNTING

12.01 Administration by County

This Plan shall be administered by the County through the Plan Administrator, who shall prescribe such forms and adopt such rules and regulations as are necessary to carry out the purposes of the Plan. The County may employ investment consultants to provide advice concerning categories of investment, investment guidelines and investment policy provided, however, that the advice or recommendations of any such investment consultants shall not be binding on the County, which shall make the final determination concerning investment categories, investment guidelines, and policies.

The Plan Administrator shall have the full authority to adopt rules and regulations for the administration of the Plan and to interpret, alter, amend, or revoke any rules and regulations so adopted. The Plan Administrator shall have the full discretion to construe and interpret the terms and provisions of this Plan and all rules and regulations related thereto, which interpretation or construction shall be final and binding on all parties, except as otherwise provided by law. The Plan Administrator shall administer such terms and provisions in a uniform and nondiscriminatory manner and in full accordance with any and all laws applicable to this Plan.

The County may contract with a financially responsible independent contractor or contractors to administer and coordinate the Plan under the direction of the County. The County may also designate and authorize such general, annuity, and custodial accounts and agreements as necessary to fulfill the intendments of this Plan and Code Section 457. The Plan Administrator shall have the right to designate a Plan Coordinator or other party of its choice to perform such services under the agreement as may be mutually agreed to between the Plan Administrator and the Plan Coordinator or other party.

The County shall establish a Defined Contribution Committee to advise the County on all matters concerning the administration of the Plan including, but not limited to, the selection of the Plan Record Keeper, Custodian or Investment Manager, and the determination of investment options, investment policy and administrative costs.

12.02 Administrative Costs

The County shall determine, in a manner deemed fair and equitable, the administrative costs associated with the withholding of Deferred Compensation amounts pursuant to this Plan or in making investments or otherwise administering or implementing the Plan. The County may withhold or collect, or have withheld or collected, such costs in such manner as the County deems equitable either: (i) from the Compensation deferred pursuant to the Plan, (ii) the income produced from any investment, whether or not augmented, or (iii) from the organization receiving such investment where required by law to collect there from or, if not so required, where mutually satisfactory to such organization and the Plan Administrator. The Plan Administrator may remit or direct the remission of appropriate amounts so withheld or collected to the County.

12.03 Investment Policy

The County shall develop and routinely review an investment policy to describe plan objectives, investment option categories and characteristics, the basis for fund selection and performance evaluation, and provision of investment education and communication to Participants.

**ARTICLE XIII
AMENDMENTS**

13.01 Right to Amend, Modify and Terminate

The County may, at any time, modify or terminate the Plan.

13.02 Conformations

The County shall amend and interpret the Plan to the extent necessary to conform to the requirements of Code Section 457 and any other applicable law, regulation or ruling, including amendments that are retroactive. In the event the Plan is deemed by the Internal Revenue Service to be administered in a manner inconsistent with Code Section 457 or any other applicable law, the County shall correct such inconsistency within the period provided in Code Section 457(b).

13.03 Plan Termination

In the event of the termination of the Plan, distribution of benefits shall be made to Participants and Beneficiaries pursuant to the distribution guidelines in Article V or the transfer provisions of Article IX.

**ARTICLE XIV
EXCLUSIVE BENEFIT**

14.01 All amounts of Compensation deferred under the Plan, all property and rights purchased with such amounts, and all income attributable to such amounts, property or rights shall be held in trust or under one or more contracts described in Code

Section 401(f). Except as may otherwise be required by law, no assets or income of the Plan shall be used for, or diverted to, purposes other than for the exclusive purpose of providing benefits for Participants and their Beneficiaries or defraying reasonable expenses of administration of the Plan.

ARTICLE XV MISCELLANEOUS

15.01 Retirement System Integration

Benefits payable by, and deductions for Employee contributions to, any retirement system of the County shall be computed without reference to amounts deferred pursuant to this Plan and shall be based upon the gross salary a Participant would receive if he or she had not elected to defer income under this Plan.

15.02 Employment

Neither the establishment of the Plan nor any modification thereof, nor the establishment of any account, nor the payment of any benefits, shall be construed as giving to any Participant or other person any legal or equitable right against the County except as herein provided; and in no event shall the terms of employment of any Employee be modified or in any way affected hereby.

15.03 Successors and Assigns

The Plan shall be binding upon and shall inure to the benefit of the County, its successors and assigns, all Participants and Beneficiaries and their heirs and legal representatives.

15.04 Written Notice

Any notice or other communication required or permitted under the Plan shall be in writing, and if directed to a Participant or to a Beneficiary, shall be sent to such Participant or Beneficiary at his or her last known address as it appears on the Plan Record Keeper's record. Any notice or other communication directed to the County shall be directed to San Bernardino County Human Resources, Employee Benefits and Services Division – Deferred Compensation Plan, 157 W. Fifth Street, First Floor, San Bernardino, CA 92415-0440.

15.05 Total Agreement

This Plan and the Participation Agreement, and any subsequently adopted amendment thereof, shall constitute the total agreement or contract between the County and the Participant regarding the Plan. The Participant may rely upon no other written or oral statement regarding the Plan.

15.06 Gender

Where appropriate herein, masculine and feminine pronouns are intended to include one another and the neuter.

15.07 Captions

Any captions used in the Plan are for the purposes of convenience only and shall not limit, restrict or enlarge the provisions of the Plan.

15.08 Pre-1979 Contributions

Amounts deferred under the County of San Bernardino Deferred Compensation Plan in taxable years beginning before January 1, 1979 are hereby made a part of this Plan. Any such amounts may be subject to different investment and administration fees.

15.09 Controlling Law

This Plan is created and shall be construed, administered and interpreted liberally to conform to and in accordance with Code Section 457 or any other applicable laws and the regulations thereunder, and under the laws of the State of California. If any portion of this Plan is held illegal, invalid or unenforceable, the legality, validity and enforceability of the remainder shall be unaffected.

15.10 Copies of Plan Document

A copy of this Plan Document in its entirety shall be made available upon request to each Eligible Employee.

IN WITNESS WHEREOF, the County of San Bernardino has adopted this Plan and caused this instrument to be executed by its officers duly authorized, this 23rd day of March, 2004.

COUNTY OF SAN BERNARDINO

BY: _____
Dennis Hansberger, Chairman, Board of Supervisors

APPENDIX A

RULES AND REGULATIONS OF THE PARTICIPANT LOAN PROGRAM OF THE SAN BERNARDINO COUNTY DEFERRED COMPENSATION PLAN

SECTION 1 ADMINISTRATION

The Plan Administrator of the San Bernardino County Deferred Compensation Plan administers this loan program, with day-to-day operations handled by the Plan Record Keeper. Inquiries regarding loans should be directed to the Plan Record Keeper.

SECTION 2 AMOUNT AVAILABLE

Only a Participant from whom a Compensation Reduction Election is in effect may borrow, on written application to the Plan Record Keeper and on approval by the Plan Record Keeper under such uniform rules as the Plan Administrator shall adopt, an amount which, when added to the outstanding balance of any other active loans to the Participant from the Plan and any other qualified plan of the Employer does not exceed the lesser of:

- (a) \$50,000 reduced by the excess (if any) of the highest outstanding balance of loans from the Plan to the Participant during the one (1) year period ending on the day before the date on which such loan is made, even if such loans have been repaid; or
- (b) one-half (1/2) of the present value of the non-forfeitable accrued benefit of the Employee under the Plan.

For purposes of this limit, all plans of the Employer shall be considered one plan, to the extent required by Section 72 of the Code, and the balance of all loans under any plan of the Employer under which the individual participates must be aggregated in determining the maximum loan available from the Plan.

SECTION 3 LOAN LIMITATIONS

- (a) Number of Loans. A Participant is limited to no more than one (1) outstanding General Purpose and one (1) Residential Loan at any time.
- (b) Types of Loans.
 - (i) General Purpose Loans. Subject to limitations on the amount and number of loans, General Purpose Loans will be approved if the loan proceeds are to be used for any purpose.
 - (ii) Residential Loans. Subject to the limitations of the amount and number of loans, Residential Loans shall be approved if the loan proceeds are to be used to acquire, construct, reconstruct or substantially rehabilitate any dwelling which, within a reasonable time is to be used (determined at the time the loan is made) as a principal residence of the Participant or a

member of the family (within the meaning of Internal Revenue Service Code Section 267(c)(4)) of the Participant.

(c) Loan Amounts

- (i) General Purpose Loans. The minimum amount of any General Purpose Loan is one thousand dollars (\$1,000).
- (ii) Residential Loan. The minimum amount of any Residential Loan is five thousand dollars (\$5,000).

SECTION 4 TERMS

In addition to such rules and regulations as the Plan Administrator may adopt, all loans shall comply with the following terms and conditions:

- (a) Assignment. An assignment or pledge of a portion of a Participant's interest in the Plan shall be required to secure a loan made under this Section.
- (b) Application. An application for a loan by a Participant shall be made in writing to the Plan Record Keeper, whose action in approving or disapproving the application shall be final. In addition, if married, a Participant's spouse must consent in writing to the Participant's application for a loan under the Plan.
- (c) Note and Security. Each loan shall be evidenced by a promissory note executed by the Participant and delivered to the Plan Record Keeper and shall be adequately secured.

SECTION 5 REPAYMENT TERMS

The period of repayment for any loan shall be as determined in the loan application subject to the following:

- (a) General Purpose Loan. The maximum term of repayment for a General Purpose loan is five (5) years; and
- (b) Residential Loan. The maximum term of repayment for a Residential Loan is twenty (20) years.
- (c) Military Leave. In the event a Participant is enlisted or called up to active duty in the uniformed services of the United States (whether such enlistment is voluntary or as a result of being drafted under any national conscription law) and retains reemployment rights under law, loan repayments shall be suspended and interest shall cease to accrue during the period of leave and the period of repayment shall be extended by the number of months of leave in the uniformed services.

- (d) Leave of Absence. In the event a Participant is on an Employer-approved, bona fide leave of absence without pay, other than a Military Leave as described in Section 5(c) above, loan payments may be suspended (but interest will continue to accrue) for the period of leave not to exceed one (1) year; however, the loan must be repaid by the original loan repayment date.

SECTION 6 INTEREST

The interest rate to be charged on loans shall be determined at the time of the loan application and shall be a reasonable rate for loans established by the Plan Administrator. The interest rate so determined for purposes of the Plan shall be fixed for the duration of each loan.

SECTION 7 REPAYMENT

- (a) Method of Repayment. Payments of principal and interest will be made by payroll deductions in substantially level amounts, no less frequently than quarterly, sufficient to amortize the loan over the repayment period. Loan repayments shall be paid to the Trust as soon as practicable but in no event later than the fifteenth (15th) business day of the month following the month in which such amounts would otherwise have been payable from payroll to the Participant in cash.
- (b) Prepayment. The Participant shall be permitted to repay the loan in full at any time prior to maturity, without penalty.
- (c) Foreclosure. If a loan is not repaid in accordance with the terms contained in the promissory note and a default occurs, the Plan may execute upon its security interest in the Participant's Account to satisfy the debt; however, the Plan shall not levy against any portion of the loan account until such time as a distribution of the account could otherwise be made under the Plan.
- (d) Effect on Death Benefit. Any security interest held by the Plan by reason of an outstanding loan to the Participant shall be taken into account in determining the amount of the death benefit or single lump-sum payment available.
- (e) Other Terms and Conditions. The Plan Administrator shall fix such other terms and conditions of the loan as it deems necessary to comply with legal requirements, to maintain the status of the Plan or to prevent the treatment of the loan for tax purposes as a distribution to the Participant. The Plan Administrator, in its discretion for any reason, may establish other terms and conditions of the loan, not inconsistent with the provisions of this Section. Any additional rules or restrictions as may be necessary to implement and administer the loan program shall be in writing and communicated to Participants. Such further documentation is hereby incorporated into the Plan by reference.

SECTION 8 PARTICIPANT LOAN ACCOUNTS

Upon approval of a loan to a Participant by the Plan Administrator, an amount not in excess of the loan amount shall be transferred from the Participant's other investment fund(s) to the Participant's loan account as of the close of the accounting date which is the agreed upon date on which the loan is to be made. The assets of a Participant's loan account may be invested and reinvested only in promissory notes received by the Plan from the Participant as consideration for a loan permitted by this Section of the Plan.

SECTION 9 LOAN ORIGINATION FEE

A one time loan origination charge will be deducted from each Participant's Account at the time the loan is made. The amount is subject to change upon recommendation of the Plan Administrator and the approval of the Defined Contribution Committee.